



## APPLICATION QUESTIONS

Applications are completed via survey monkey using the link found on the CCSG website. For your convenience, here are the questions that will be asked in the application for your review prior to starting the form and for the application assistance session you will be attending.

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1. What neighborhood do you live in (please indicate neighborhood name and zip code)?
2. Are you conducting this project as an individual or group?
3. If conducting this project as a group, please tell us about your group: The name, address, phone number, email address, and neighborhood connection of:
  - a. The team lead
  - b. Two other resident group members
4. If conducting this project as an individual, please tell us about yourself and your major partner: The name, address, phone number, email address, and neighborhood connection of:
  - a. The team lead
  - b. The major partner
5. Please describe your project.
  - a. How and why did you decide on this project?
  - b. When will the project start and finish? (Please give specific dates). Please note that failure to list project dates will result in your project not being considered for funding.
  - c. Where will your project take place? Please note that failure to list your project location will result in your project not being considered for funding.
  - d. How will you tell other people in your neighborhood about your project and get them involved?

6. Why is it important that this project takes place in your neighborhood?
7. Other than those listed previously in questions 3 or 4, who else will participate in the project? How many other residents? What will they do?
8. Do you have other community partners? Please list them here (businesses, nonprofits, government, residents, etc.). Are these partnerships confirmed?
9. Grantee growth goals: Pick three outcomes below that will serve as personal development goals for the project individual/group. Each project will report on the development of these outcomes during their final presentations.
  - a. Setting a timeline and accomplishing goals - group/individual will further develop capacity for project management by setting and adhering to a timeline with specific milestones.
  - b. Teamwork - group/individual will learn to trust others to execute tasks by delegating and learning each other's strengths.
  - c. Community building - group/individual will demonstrate community building by engaging with other community groups/members, recruiting volunteers and resources, as well as raising funds to complete the project.
  - d. Facilitation - group members/individual will push themselves out of their comfort zone to put themselves in front of other community members and groups to raise awareness of project and call to action.
  - e. Impact - group/individual will gather data and quotes to demonstrate the impact their project had on their neighborhood.
  - f. Education - group/individual successfully educates neighborhood on their project and why it is necessary.
10. How much will the entire project cost? Please enter your project budget in the table below. Please use the actual expected cost of the items and be thorough. This may require some research. We encourage you to use resources in your neighborhood when possible, and try to get items donated (such as food or space for an event). Try to think

creatively about how you can use neighborhood assets to accomplish your project. It is okay if your project cost is more than the amount you are requesting. **Donated and in-kind expenses should not be listed here.**

	Type of Expense, Item	Amount
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
<b>Total Project Expenses</b>		

11. Use the table below to show other sources of support. List donations received from any other groups, companies, individuals, etc. for this project. Keep in mind that for every dollar requested, you are required to demonstrate a match. **Dollars used from the CCSG should not be listed here.** Examples are shown below and could be:

- Grants or individual donations
- Donated materials, supplies, food, space, equipment or volunteer support

	Type of Support	Amount
1		
2		
3		
4		
5		
6		
7		

8		
9		
10		
<b>Total Project Support</b>		

### COMMUNITY CONNECTIONS SMALL GRANTS (CCSG) CHECKLIST

- I've reviewed the grant guidelines and affirm that our application qualifies.
- The application was completed by a resident and **NOT** an organization or business.
- My budget reflects a dollar for dollar match with the funds I've requested.
- All individuals on my application live within one of the eligible neighborhoods and the neighborhood where our project will take place.
- If applying as an individual, my major partner lives in, or does business in, the neighborhood where I live.
- The individual identified as group leader is at least 18 years old.
- Each group member's contact information is included on the application.
- My application is complete, and I understand that if my application is incomplete it will not be considered.
- I saved a copy or printed my application and understand that CCSG cannot duplicate applications.
- By submitting this application, I agree that I have read, understand, agree and will participate in the project that is being executed by this resident group. Submission also signifies that items in this checklist are complete and accurate to the best of my knowledge.